



Ready.Set.READ! Summer Learning Grant, 2019

Purpose of the Grant

This competitive grant is open to Ready.Set.READ! (RSR) partner schools, Summer Learning Coalition members, and other organizations serving Berks County Title 1 students. The grant is designed to provide up to \$5,000 in support of summer learning programming. The funds are to help cover expenses related to summer programming June – August, 2019.

Criteria

- Serves Berks County Title 1 students, up to and including 3rd grade.
- One \$5,000 maximum proposal per organization or grant partnership may be submitted.
- Requests are to support programming and other funding sources should be documented.
- Proposed programming must include a **literacy component** but may include cross disciplines activities (i.e. STEAM).
- All proposed programs must articulate an evaluation element to measure the outcome success of the literacy component.
- Proposals and final reports must be electronically submitted via e-ClImpact.

Grant Process

Grant applications will be accepted, via e-ClImpact Monday, January 7 through **Friday, February 8, 2019.**

Successful grant awardees will be notified the week of April 1.

Funds will be awarded May 2019 and are to be used by September 2019.

A final report is due upon completion of the project and submitted no later than September 27, 2019, via e-ClImpact. A reminder notification will be sent providing access to this final report.

Grant applications must include the name(s) of professional employees involved in the grant application. If an individual school is applying, proposal must be approved by central administration. If the program has technology requirements, IT Manager approval is required.

e-ClImpact is a comprehensive grant and performance management software tool that helps simplify the grant application, evaluation, and reporting processes for success.

Selection Process

A volunteer committee will review and evaluate the Summer Learning Grant applications. The selection committee will be comprised of representation from the RSR and UW boards and committee members. The evaluation criteria include:

- Are all program/project descriptions, including financials answered thoroughly?
- Does the project provide access to summer learning opportunities?
- Does programming serve the required target population?
- Will the project provide a service or culturally-rich learning experience that students may not normally receive?
- Will the project encourage collaboration and creativity?
- Does the grant include a measurable literacy outcome?

Purchasing of Materials

It will be the responsibility of the successful grantees to purchase all materials and/or pay contracted fees and to submit a final budget with the final report.

Final Report

Upon completion of the proposed project, it is the responsibility of the grantee to provide a final report. The final report is due no later than September 27, 2019.

The report must include the data associated with the outcomes outlined in the proposal. At least two photographs of students and activities must be submitted. An update of actual expenses must also be included.

The report and photos may be used to promote Berks County literacy activities and to highlight the innovation in our county; please be sure all releases are on file.

United Way Ready.Set.READ! Contact

Alicia Hartman, Ready.Set.READ! and Campaign Manager at aliciah@uwberks.org or 610-685-4577.

Signoff

- I have read the Purpose of the Ready.Set.READ! Grant Program, Criteria, Grant Process, Selection Process, Purchasing of Materials and the Final Report statements and agree.
- School district administrator or Executive Director has approved this project.
Name and Date
- If Information Technology related, I have received IT Manager Approval.
IT Manager Name and Date

Basic Information

- Organization Name, Address, Phone
- Project Lead Name, Email
- Other key staff/volunteers
- Project Name
- Requested Amount

Program/Project Description

- Detailed description of the program/project that grant funds will be used to support.
Including:
 - planned literacy-component and activities
 - a timeline
 - when/where the program/project will occur
- What is the objective?
- How will you measure (at least one quantitative) the success of the program's literacy component?

Demographics

- Grade(s)
- Race
- Ethnicity
- Gender
- By Residence Location

Financial

- Provide an expense budget listing dollars and details (i.e. contracted fees, describe items, how many, cost per item, etc.). There will be an attachment upload link for your excel spreadsheet.
- Please include details on the additional funding source.